

**LAKESHORE UNITED METHODIST CHURCH**  
**Event Questionnaire for Publicity and Promotion**

Are you planning an event for Lakeshore United Methodist Church? If so, the LUMC Marketing Committee is here to help. We will assist your event with promotion and publicity but first you will need to answer a few simple questions. (See below)

Return this form to: LuAnn in the church office via email, [luann@lakeshoreumc.com](mailto:luann@lakeshoreumc.com), or drop in the office mailbox. Paper forms are available at the Welcome table west of the office.

The LUMC office will post your event to LUMC Facebook, events calendar and website.

**Deadline: Sixty (60) days PRIOR to your event**

- Event Name: \_\_\_\_\_
  - Is this a new event or an existing event?  New?  Existing?
- Event Date: \_\_\_\_\_
- Event Time(s): \_\_\_\_\_
- Event Location: \_\_\_\_\_

What is the purpose of this event? Why are you planning this event?

If this is an existing event, do you have photos we can use for publicity? If so, please send digital images to LuAnn Myers-Pinelli at the church office.

**IF you have questions please call or email Kathleen Galas, 920-629-1499, or [kjgalas@sbcglobal.net](mailto:kjgalas@sbcglobal.net).**

**Thank you!**  
**LUMC Marketing Committee**